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Please enter your National Provider Information (NPI#)

Note: You must have an NPI# in order to be added to the hospital CPOE system. See instructions below.

NPI Instructions

1. If you do not have an NPI#, please go to **https://nppes.cms.hhs.gov/** and apply for one.

2. Apply as an "Individual Provider" NOT as an "Organization."

3. If you do not have a US Social Security Number, you cannot apply for NPI# online. You may try downloading a paper application (PDF available from: https://nppes.cms.hhs.gov/NPPES/Welcome.do) and send in by mail. *Most training hospitals will need your NPI# to activate your training and access*.

4. If you do not have a GA Training Permit or GA medical license, **apply as a student/healthcare in the taxonomy drop down menu** and update your information when you get your permit or license.

5. Use your INCOMING training program address and contact phone number. If your training program address is not accepted, use: 1364 Clifton Rd., Atlanta, GA 30322. That is the address for Emory University Hospital.

6. Under section 5A, check the box for "Check here if you are the same person in 2A", and use your INCOMING training program contact phone number if needed.

7. You should receive your NPI# in about 24 hours if you apply online.

8. **Be sure to log back on to Online Orientation to update Personal Information with your NPI# once you have it.**

9. International trainees without a US social security number may skip this section **but** must apply as soon as you receive your social security number. You may not have access to some training hospitals until the NPI# is received.

10. Questions: call 800-465-3203 or email **customerservice@npienumerator.com**.